



## Volunteer Application

Please Print

Garden Member?  Yes  No

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Phone (home) \_\_\_\_\_ (cell) \_\_\_\_\_

Email \_\_\_\_\_

Emergency contact name, relation & number \_\_\_\_\_

References (previous organizations and/or personal – please give three with phone numbers):

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Do you have volunteer experience? Please tell us about it: \_\_\_\_\_

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Horticultural experience: \_\_\_\_\_

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Are you employed?  Yes  No

If "yes, where? \_\_\_\_\_

If you are retired, where did you work and what did you do? \_\_\_\_\_

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**Areas of interest/skills (please circle all that apply):**

- **Welcome Center Desk** – Answering the phone, meeting and greeting visitors, introducing the Garden to unscheduled groups, answering questions about the Garden
- **Tour Guide/Docent** – Leading tours of our buildings and Garden for scheduled groups
- **Gardening/Landscaping** – Planting, weeding, mulching, digging, raking, pruning, mowing
- **Office Support** – Typing, filing, customer service, computer use, bookkeeping, database management, etc.
- **Special Events** – Setting up and breaking down, greeting and check in for monthly lectures, Annual Gala, symposia, etc.
- **Retail Sales** – Fall and spring plant sales, Dolores and Wyatt LeFever Garden Shop (coming soon!)
- **Greenhouse/Nursery** – Propagating, potting, pruning, fertilizing
- **Hospitality** – Food and flowers for Garden events
- **Special Skills you would like to share**

Why do you want to volunteer at the Garden? \_\_\_\_\_

Do you have specialized skills that you think the Garden can use (photography, small engine repair/service, website design/maintenance, fund raising, publicity, sales & marketing)? Please let us know! \_\_\_\_\_

Hobbies: \_\_\_\_\_

Share with us anything else you would like us to know about you: \_\_\_\_\_

**Days/Times you are available:**

<b>Day</b>	<b>Morning</b>	<b>Afternoon</b>	<b>Evening (special events)</b>
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			

# of preferred hours per week \_\_\_\_\_ Regular hour? \_\_\_\_\_ Yes \_\_\_\_\_ No

Other availability information \_\_\_\_\_

Some volunteer jobs involve working with children, and others involve handling money. A criminal history may prevent you from working at the Garden as a volunteer. Have you even been convicted of a felony? \_\_\_\_\_ Yes \_\_\_\_\_ No (If "yes", provide details): \_\_\_\_\_

Some volunteer jobs may be strenuous or physically challenging. Do you have any health problems or physical conditions we need to be aware of? \_\_\_\_\_

I understand that volunteers must provide their own medical coverage, in the event of an accidental injury.

Please sign: \_\_\_\_\_ Date: \_\_\_\_\_

Please return to:  
Paul J. Ciener Botanical Garden  
Attn: Toni Hays  
P.O. Box 725  
Kernersville, NC 27285

Or you may drop it by the office at 215 S. Main Street, Kernersville, NC 27284

Questions? Call 336-996-7888

See you in the Garden!